



COFFEE BOARD : EXPORT SECTION

No.1, Dr. Ambedkar Veedhi, Bangalore-560 001

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No. MAR/EXPORTS/MTF/2024-25/ 172

21.08.2024

C I R C U L A R

Sub: Implementation of "Integrated Coffee Development Project (ICDP)" Scheme during the remaining period of Fifteenth Finance Commission Cycle up to 2025-26 Modalities / Guidelines for Export Promotion Scheme –Providing Transit/Freight Assistance for Coffee Exports – reg

Ref: Letter No. K-39014/1/2021-Plant B dated 30th July 2024.

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The Ministry of Commerce & Industry, Government of India has conveyed approval for implementation of the 'Export Promotion Scheme - Providing Transit / Freight Assistance for Coffee Exports under the component "Integrated Coffee Development Project' for the remaining period of Fifteenth Finance Commission Cycle up to 2025-26. The modalities for implementation of the scheme are hosted in the Coffee Board's website <https://coffeeboard.gov.in / modalities-implementation – support schemes>

The implementation of the Scheme will be subject to the following conditions:

1. The date of implementation of the Scheme would effect from 1st April 2024 i.e., for the permits issued from 1st April 2024 onwards are eligible for submitting the claims.
2. The incentive claims may be submitted through online e-permit portal only by using the URL Link <https://coffeeboard.gov.in/permit>
 - The modalities / Guidelines for implementation of assistance for coffee exports is enclosed.
 - The process flow-chart for on-line submission of export incentive claims is enclosed herewith for ready reference.
 - Physical submission of the incentive claims will not be accepted.

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3. The Registered Coffee Exporters are requested to submit their online claims separately in the prescribed Performa for incentive claims towards export of High Value Green Coffee to far off destinations (FORM A) and Value-Added Coffees in retail pack as India Brand (FORM B).
4. The export incentive claims for the export permits issued during the financial year are to be claimed in the same year and preferred quarterly spreading throughout the financial year.
5. The Incentive claims will be processed as per the modalities on first cum first basis and subject to availability of funds.



DEPUTY DIRECTOR (MR)
उप निदेशक (अनुसंधान), बा.आ.ए
Dy. Director (Research), MIU
कॉफी बोर्ड / COFFEE BOARD
नं. 1, डॉ. अम्बेडकर वीथि
No.1, Dr. Ambedkar Veedhi
बंगलूरु / Bengaluru - 560 001

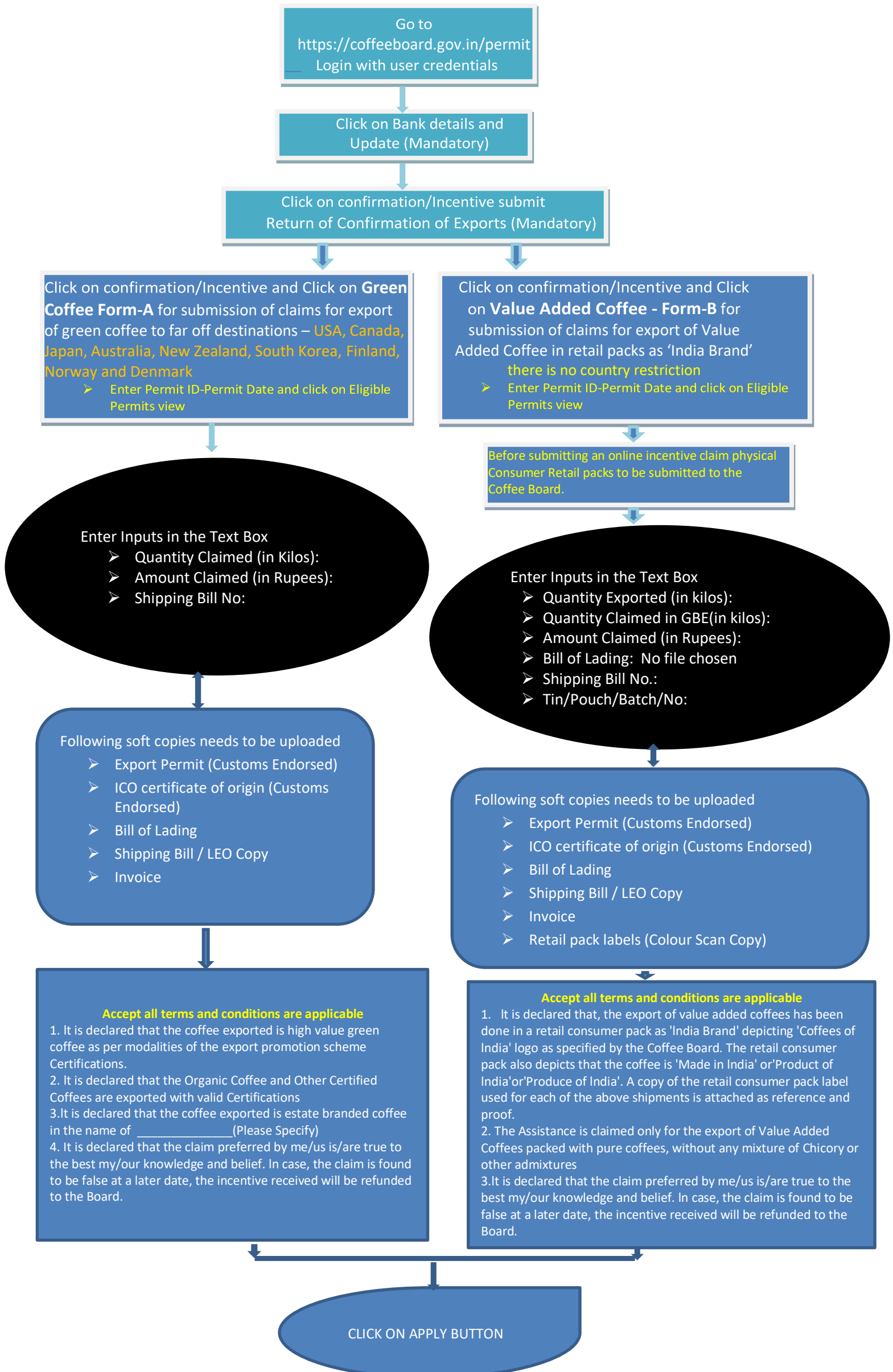
To

All Registered Coffee Exporters

Copy to:

1. The President, Coffee Exporters Association, Bengaluru.
2. The President, Instant Coffee Manufacturers & Exporters Association, Secunderabad, mail@icmea.in


FLOW CHART FOR ONLINE SUBMISSION OF COFFEE EXPORT INCENTIVE CLAIMS



Step by Step Screenshots Green Coffee Form-A Step-1 (Click on Bank Details)

Home Permit FreshPermit Extension Amendment Permit Cancellation Confirmation / Incentive Rejected Cases Change Password Bank Details RCMC

Application No. Year
 To Receive sms, Please update mobile no 9901978983
 October 1st being the starting coffee year, please apply permits with ICO mark number starting with 1.



Balance Available: Rs.2988.00

	Total
Fresh Application to be forwarded to coffee board	0
Application Filed in 2023-2024	704
Permits Issued in 2023-2024	695
Applications Rejected in 2023-2024	0
Extensions Issued in 2023-2024	0
Extensions Rejected in 2023-2024	0
Cancellations in 2023-2024	9
Cancellations Rejected in 2023-2024	0
Amendments in 2023-2024	18
Amendments Rejected in 2023-2024	7

Update Bank Details

Bank Details


IFSC CODE:

Bank Name :
 Branch Name :
 IFSC CODE :
 Account Number :

Step-2 (Click on Confirmation/Incentive)

Home Permit FreshPermit Extension Amendment Permit Cancellation Confirmation / Incentive Rejected Cases Change Password Bank Details RCMC

Application No. Year
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Submit Return on Confirmation of Exports

RETURN ON CONFIRMATION OF EXPORTS
 Returns should be filed within 45 days from the date of validity of permit

PERMIT NO	COFFEE YEAR	ICO IDENTIFICATION MARK NO	PERMIT ISSUE DATE	PERMIT VALID UPTO DATE	DUE DATE	STATUS
10098	2023-2024	014/53/2024/669	14/06/2024	13/08/2024	13/08/2024	File Return
10514	2023-2024	014/53/2024/705	24/06/2024	23/08/2024	23/08/2024	File Return
11747	2023-2024	014/53/2024/720	30/07/2024	28/09/2024	28/09/2024	File Return
11873	2023-2024	014/53/2024/710	05/08/2024	04/10/2024	04/10/2024	File Return
11874	2023-2024	014/53/2024/711	05/08/2024	04/10/2024	04/10/2024	File Return
11875	2023-2024	014/53/2024/718	05/08/2024	04/10/2024	04/10/2024	File Return
11876	2023-2024	014/53/2024/719	05/08/2024	04/10/2024	04/10/2024	File Return
11954	2023-2024	014/53/2024/717	06/08/2024	05/10/2024	05/10/2024	File Return
9774	2023-2024	014/53/2024/627	07/06/2024	06/08/2024	06/08/2024	File Return

Step-3

Home Permit FreshPermit Extension Amendment Permit Cancellation Confirmation / Incentive Rejected Cases Change Password Bank Details RCMC

Application No. Year
 To Receive sms, Please update mobile no 9901978983
 October 1st being the starting coffee year, please apply permits with ICO mark number starting with 1.



Balance Available: Rs.2988.00

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Amendments Rejected in 2023-2024	7

Step-4

GREEN COFFEE INCENTIVE TO FAR OFF DESTINATIONS (FORM-A)-eligible													
countries AUSTRALIA, CANADA, DENMARK, JAPAN, NORWAY, NEW ZEALAND, FINLAND, KOREA REPUBLIC OF S, U.S.A.													
Permit ID	Coffee Year	ICO Number	Date Of Export	Permit Date	Quantity	Quantity Reexported	Grade	Country	Ship Port	Destination Port	Currency Name	Currency Value	Indian Value
10019	2023	014/53/2024/638	14/06/2024	13/06/2024	6500	0	PLANTATION-A	KOREA REPUBLIC OF S	ICD BANGALORE	BUSAN	US DOLLAR	31655	2614703
10020	2023	014/53/2024/639	14/06/2024	13/06/2024	11200	0	PLANTATION-B	KOREA REPUBLIC OF S	ICD BANGALORE	BUSAN	US DOLLAR	52192	4311059
10099	2023	014/53/2024/670	25/06/2024	14/06/2024	19200	0	PLANTATION-A	AUSTRALIA	MANGALORE	MELBOURNE	US DOLLAR	114711	9475129
10464	2023	014/53/2024/695	01/07/2024	21/06/2024	20000	0	PLANTATION-B	AUSTRALIA	MANGALORE	MELBOURNE	US DOLLAR	102714	8484177
10624	2023	014/53/2024/700	10/07/2024	26/06/2024	9600	0	ROBUSTA CHERRY-AB	AUSTRALIA	MANGALORE	MELBOURNE	US DOLLAR	48912	4040131
10625	2023	014/53/2024/701	09/07/2024	26/06/2024	9600	0	ROBUSTA CHERRY-AB	AUSTRALIA	MANGALORE	MELBOURNE	US DOLLAR	48912	4040131
10626	2023	014/53/2024/704	10/07/2024	26/06/2024	19200	0	PLANTATION-A	AUSTRALIA	MANGALORE	MELBOURNE	US DOLLAR	105399	8705957
10629	2023	014/53/2024/721	03/07/2024	26/06/2024	13500	0	MON. MALABAR ARABICA-AA	U.S.A.	MANGALORE	NEW YORK	US DOLLAR	80701	6665903
10630	2023	014/53/2024/722	03/07/2024	26/06/2024	13500	0	MON. MALABAR ARABICA-AA	U.S.A.	MANGALORE	NEW YORK	US DOLLAR	80433	6643766
10689	2023	014/53/2024/607	01/07/2024	26/06/2024	35	0	PLANTATION-AA	U.S.A.	MANGALORE	OAKLAND	US DOLLAR	295	24367

Step-5

GREEN COFFEE INCENTIVE TO FAR OFF DESTINATIONS (FORM-A)-eligible														
countries AUSTRALIA, CANADA, DENMARK, JAPAN, NORWAY, NEW ZEALAND, FINLAND, KOREA REPUBLIC OF S, U.S.A.														
Export Permit No	Permit & ICO Certificates issued Date	ICO Mark Number	Date Of Export	Destination Port	Destination Country	Transhipment Port	Transhipment Country	Quantity Indian Coffee	Quantity Reexported	Grade	Ship Port	Currency Name	Currency Value	Indian Value
10019	13/06/2024	014/53/2024/638	14/06/2024	BUSAN	KOREA REPUBLIC OF S			6500	0	PLANTATION-A	ICD BANGALORE	US DOLLAR	31655	2614703

Quantity Claimed (in Kilos): *

Amount Claimed (in Rupees): *

Shipping Bill No.:

Export Permit (Customs Endorsed): *
Choose File No file chosen

ICO certificate of origin (Customs Endorsed): *
Choose File No file chosen

Bill of Lading: *
Choose File No file chosen

Shipping Bill LEO copy: *
Choose File No file chosen

Invoice: *
Choose File No file chosen

- It is declared that the coffee exported is high value green coffee as per modalities of the export promotion scheme Certifications.
- It is declared that the Organic Coffee and Other Certified Coffees are exported with valid Certifications.
- It is declared that the coffee exported is estate branded coffee in the name of _____ (Please Specify)
- It is declared that the claim preferred by me/us is/are true to the best my/our knowledge and belief. In case, the claim is found to be false at a later date, the incentive received will be refunded to the Board.

Apply

Value Added Coffee Form-B

Step-1 & 2 (same as above)

Step-3

Home Permit FreshPermit Extension Amendment Permit Cancellation Confirmation / Incentive Rejected Cases Change Password Bank Details RCAC

Application No. [] Year [] GO

To Receive sms, Please update mobile no [9901978983] Update

October 1st being the starting coffee year, please apply permits with ICO mark number start.

PERMIT SYSTEM



Balance Available: **Rs.2988.00**

	Total
Fresh Application to be forwarded to coffee board	0
Application Filed in 2023-2024	704
Permits Issued in 2023-2024	695
Applications Rejected in 2023-2024	0
Extensions Issued in 2023-2024	0
Extensions Rejected in 2023-2024	0
Cancellations in 2023-2024	0
Cancellations Rejected in 2023-2024	0
Amendments in 2023-2024	18
Amendments Rejected in 2023-2024	7

Step-4

EXPORT INCENTIVE FOR VALUE ADDED COFFEES AS INDIA BRAND (FORM-B)													
Permit ID	Permit Date	Quantity	Quantity Reexported	Grade	Country	Ship Port	Destination Port	Currency Name	Currency Value	Indian Value			
7980	30/04/2024	0	80	ROASTED & GROUND COFFEE	U.S.A.	ICD BANGALORE	DETROIT	US DOLLAR	521	43087			

Step-5

EXPORT INCENTIVE FOR VALUE ADDED COFFEES AS INDIA BRAND (FORM-B)														
Export Permit No	Permit & ICO Certificates issued Date	ICO Mark Number	Date Of Export	Destination Port	Destination Country	Transhipment Port	Transhipment Country	Permit Issued Quantity (in Kilos)	Quantity Indian Coffee	Grade	Ship Port	Currency Name	Currency Value	Indian Value
7980	30/04/2024	014/53/2024/515	03/05/2024	DETROIT	U.S.A.			0	80	ROASTED & GROUND COFFEE	ICD BANGALORE	US DOLLAR	521	43087

Quantity Exported (in kilos): *

Quantity Claimed in GBE(in kilos): *

Amount Claimed (in Rupees):

Shipping Bill No.:

Tin/Pouch/Batch No.:

Export Permit (Customs Endorsed): *
Choose File No file chosen

ICO certificate of origin (Customs Endorsed): *
Choose File No file chosen

Bill of Lading: *
Choose File No file chosen

Shipping Bill / LEO Copy: *
Choose File No file chosen

Invoice: *
Choose File No file chosen

Retail pack labels: *
Retail pack labels (Colour Scan Copy) *
Choose File No file chosen

- It is declared that, the export of value added coffees has been done in a retail consumer pack as 'India Brand' depicting 'Coffees of India' logo as specified by the Coffee Board. The retail consumer pack also depicts that the coffee is 'Made in India' or 'Product of India' or 'Produce of India'. A copy of the retail consumer pack label used for each of the above shipments is attached as reference and proof.
- The Assistance is claimed only for the export of Value Added Coffees packed with pure coffees, without any mixture of Chicory or other admixtures
- It is declared that the claim preferred by me/us is/are true to the best my/our knowledge and belief. In case, the claim is found to be false at a later date, the incentive received will be refunded to the Board.

Apply

Step-6

If any observations/remarks found on incentive claim. The claim will be rejected and moved to the link 'Claim Incentive For Clarification', with provision for the exporters to fulfil information/documents based on remarks and can be re-submitted to Coffee Board.

The screenshot shows the 'e-Permit System' interface. At the top left is the Coffee Board of India logo. The main header contains the text 'e-Permit System'. On the right, there is a user profile box with 'LOGOUT', 'ID: 53', and 'NAME: ALLANASONS Private Limited'. Below the header is a navigation menu with options: Home, Permit, FreshPermit, Extension, Amendment, Permit Cancellation, Confirmation / Incentive (highlighted), Rejected Cases, Change Password, Bank Details, and RCMC. The main content area includes a search bar for 'Application No.' and 'Year', a 'GO' button, and a text box for 'To Receive sms, Please update mobile no 9901978993' with an 'Update' button. A red notice states: 'October 1st being the starting coffee year, please apply permits with ICO mark number start'. A sidebar menu on the left lists: Return on Confirmation of Exports, Green Coffee-Form A, Value Added Coffee-Form B, and Incentive Clarification. On the right, there is a 'Balance Available: Rs.2103.00' section and a table showing 'Fresh Application to be forwarded to coffee board' with a value of 0, and 'Application Filed in 2023-2024' with a value of 709.

Step-7

The screenshot shows the 'e-Permit System' interface with the 'Claim Incentive For Clarification' table displayed. The table has the following columns: Exporter ID, Exporter, Permit ID, Coffee Year, Permit Date, Quantity (ROC), Quantity (Claimed), Grade, Country Destination, and Form A/B. Each row also includes a 'Check' button. The data in the table is as follows:

Exporter ID	Exporter	Permit ID	Coffee Year	Permit Date	Quantity (ROC)	Quantity (Claimed)	Grade	Country Destination	Form A/B	
53	ALLANASONS Private Limited	9290	2020	24/06/2021	5000	5000	MON. MALABAR ARABICA-AA	KOREA REPUBLIC OF S	A	Check
53	ALLANASONS Private Limited	9296	2020	24/06/2021	9600	9600	MYSORE NUGGETS-EB	KOREA REPUBLIC OF S	A	Check
53	ALLANASONS Private Limited	9369	2020	25/06/2021	19200	19200	MYSORE NUGGETS-EB	U. S. A.	A	Check
53	ALLANASONS Private Limited	9830	2020	07/07/2021	13500	13500	MON. MALABAR ARABICA-AA	AUSTRALIA	A	Check

Sub-Component-2.3. Assistance for Coffee Exports

2.3.1 : Transit / Freight Assistance for Coffee Exports

2.3.1.1 Objective: The objective of the scheme is to maximize export earnings by enhancing the market share of value-added coffees as Made in India Brand and high value differentiated green coffees in important high value far-off markets.

2.3.1.2 Eligibility

All the Registered Coffee Exporters with Coffee Board having valid registration are eligible for the benefits under the scheme.

2.3.1.3 Scale of Transit/Freight Assistance

- i) **Rs.2/- per kg. for the export of High Value Green Coffees** to far off high value markets viz., U.S.A., Canada, Japan, Australia, New Zealand, South Korea, Finland, Norway and Denmark.
- ii) **Rs. 3/- per Kg. for export of Value Added Coffees** in retail consumer packs exported as 'India Brand', calculated on the Green Coffee utilized for its manufacture/preparation at the rate of maximum of 2.6 kg for Instant/Soluble coffee and 1.19 kgs for Roasted coffee seeds and R & G Coffees.

2.3.1.4. Export of Value Added Coffee as 'India Brand' eligible for Transit/Freight Assistance

- i) The following are the Value-Added Coffees identified for the benefit of Transit/Freight Assistance exported in a retail consumer packs as 'India Brand' up to a maximum quantity mentioned against each.

Value Added Coffee	Maximum Quantity in Grams
a) Roasted Coffee Seeds	1000
b) Roasted and Ground Coffee	1000
c) Instant\Soluble Coffee	1000

- ii) The retail consumer pack containing Value Added Coffees should clearly depict that coffee is from India by adopting either or both of the following 'Coffees of India' logos in every consumer pack and also depict the words 'Made in India' or 'Product of India' or 'Produce of India' etc.

A. **"Coffees of India" Mother Logo** depicting a woman harvesting coffee. The wordings 'Coffees of India' should be clearly readable. The **size of the logo should not be less than** the following measurement.

- a) For packs up to 100 grams – 1.5 cm width X 2.0 cm height
- b) For packs more than 100 grams upto 200 grams – 2.0 cm width X 2.5 cm height
- c) For packs more than 200 grams upto 500 grams – 2.5 cm width X 3.0 cm height
- d) For packs more than 500 grams– 4.0 cm width X 4.5 cm height



- B. **“Coffees of India” Export Logo** with all the words in the logo viz., “Shade grown”, “Sustainable” and “Scintillating” are clearly readable on every retail consumer pack.

The size of the logo should not be less than the following measurement.

- For packs upto 100 grams – 1.5 cm diameter
- For packs more than 100 grams upto 200 grams – 2.0 cm diameter
- For packs more than 200 grams upto 500 grams – 3.0 cm diameter
- For packs more than 500 grams– 4.5 cm diameter



- iii) The Assistance is **allowed only for the export of Value Added Coffees packed with pure coffees**. If value added coffees are packed and exported with mixture of Chicory or any other admixtures, such coffees are not eligible for claiming assistance.

2.3.1.5 Export of High Value Green Coffee eligible for the transit/freight assistance for coffee export

The following types and grades of Green coffee are classified as High Value Green Coffee

Sl.No	Exportable Type & Grade of green coffee
1	Plantation PB Bold / PB
2	Plantation A / AA
3	Plantation B
4	Plantation Bulk
5	Arabica Cherry PB Bold / PB
6	Arabica Cherry A / AA
7	Arabica Cherry AB
8	Arabica Cherry Bulk
9	All grades of Specialty Coffees viz., Monsooned Malabar coffees Mysore Nuggets Extra Bold Robusta Kaapi Royale
10	Robusta Parchment PB Bold / PB
11	Robusta Parchment A / AA
12	Robusta Parchment AB
13	Robusta Parchment Bulk
14	Robusta Cherry PB Bold / PB
15	Robusta Cherry A / AA
16	Robusta Cherry AB
17	Robusta Cherry Bulk
18	Robusta Cherry Clean Bulk
19	Organic Coffee
20	Estate branded coffees

2.3.1.6 Procedure for claiming Transit/Freight assistance for coffee exports

All the registered exporters of coffee with Coffee Board shall submit an online application by uploading the documents in the e-permit portal <https://coffeeboard.gov.in/permit/>

- i) FORM A - for claim of Transit/Freight Assistance for export of High Value Green Coffee to far off destinations
- ii) FORM B - for claim of Transit/Freight Assistance for export of Value-Added Coffees in retail consumer packs as 'India Brand'.
- iii) The applications will be processed on first come first basis provided the claims are complete in all respects as per the modalities subject to the availability of funds.

2.3.1.7 Disbursement of transit/freight assistance for coffee exports

After scrutinizing the claim and documents and on confirming the admissibility of the claim, the Transit/Freight Assistance shall be released to the exporters' bank accounts through PFMS.

2.3.1.8 Time Schedule for submission of claims:

- i. The export incentive claims for the export permits issued during the financial year are to be claimed in the same year and preferred quarterly spreading throughout the financial year.
- ii. The claims of a particular financial year received after July 31st of subsequent financial year are not eligible and will not be considered for processing and payment.

2.3.1.9 Terms and Conditions

- i) An Exporter should be a Registered Exporter of coffee with the Coffee Board and should have exported coffee against Export Permit and ICO Certificate of Origin.
- ii) The following self-attested documents have to be submitted permit wise through online
 - A. Export permit with customs endorsement either manually/digitally
 - B. ICO certificate of origin
 - C. On Board Bill of Lading (BL) / Shipping bill or e-shipping bill
 - D. Invoice / packing list
 - E. If the validity period of the permit issued is expired, copy of the extension of validity letter obtained by the Board OR the Let Export Order (LEO) Copy should be enclosed.
 - F. The Return of Confirmations (ROC) along with the post shipment documents should be submitted in e-permit portal for the export permit
 - G. In case of rejected Coffee lots (Re-imported coffee) for which export incentive has already been claimed, it is the responsibility of the exporter to refund the entire claim amount within a month of rejection to the Board. The Re-import permit will be issued only after returning the incentive received against the permit claimed.
 - H. In the case of claim towards export of value-added coffees, the exporter should provide a specimen of retail consumer packs/labels used in each of such shipments as per the size of the logo indicated in the modalities. The specimen of retail consumer packs/labels should denote the following:
 - a) If the information on specimen copy/label is other than in English language, the same should be translated into English and the same shall be self-certified by the concerned exporter.
 - b) The specimen retail consumer pack/label submitted should be in colour & should be readable and contain Weight/Capacity of the unit.
 - c) The Retail consumer packs/sachets should contain Batch Number, Manufacturing month/year, Expiry date etc.

- d) The ICO mark number or permit number with permit issue date and the 'Brand Name' of the retail pack should be matched with Bill of Lading or Invoice or Shipping bill or any other supporting document.
- iii) As the incentive payment is to be made through Bank, the exporter should furnish the Bank account details.
- i) Account Holder Name
 - ii) Type of Account
 - iii) Account Number
 - iv) Name of the Bank / Branch number / Branch address
 - v) IFSC code
 - vi) Aadhar Number (if applicable)
 - vii) PAN number

2.3.1.10 Amendment to the Scheme

- The submission of application by the applicant or acceptance of the application by the office does not entitle the applicant for the eligible assistance from the Coffee Board. The release of eligible assistance to the applicant is subject to availability of funds during a particular year.
- The Coffee Board reserves the right to amend, amplify or abrogate in its discretion any of the terms and conditions of the scheme without notice as it may consider necessary for efficient execution of the scheme and fulfilment of its objectives.
- Applications of persons who resort to making offers, rewards, gifts or any material benefit, or any coercion either directly or indirectly, to influence the sanction process shall summarily be rejected. Similarly, legal action will be initiated for recovery with applicable interest against applicants who obtain the subsidy benefit by willfully furnishing wrong/incorrect information, misrepresentation and suppression of information.
